

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Markward Recreation Center

Tuesday, April 3, 2018 7:00- 8:30 PM

Minutes Submitted by: Steve Slaterbeck (H-6)

Present: Lillian Cohen (E-2), Jerry Faich(I-1), Al Kelman(J-8), Steve Slaterbeck (H-6), Katie Tremont (A-1) , Joan Wells (H-2), Linda Zaimis(K-5), Barbara Halpern CCRA representative, and guest Laurie Taylor.

Not Present: Mary Lou Gross (E-4), Mike Kihn (B-1), Andy/Karen Nicolini (E-1)

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee June 14, 2018.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	There were no further comments on the minutes for April. Motion to accept made and seconded.	Approved by unanimous vote. Steve: Post April minutes on bulletin board on website.
Treasurer’s Report	Joan reported. Expenses this period: Rittenhouse Hardware (broom) \$17.99; compost/fertilizer \$437.60; \$100 honoraria for Sally McCabe of PHS for Annual Meeting program. Revenue this period: \$410 plot fees. Discussed and decided not necessary to provide R’house H’ware our SC list.	Joan: Discuss with Travis Oliver(CCRA operations manager) about using CCRA Quickbooks monthly report as SRPCG Treasurer’s Report.
New Business	<p>CCRA: Celebration of Center City Living in our Urban Village, Thursday May 10, 6-8:30 honoring Paul Levy, CEO Center City District. Tx available on CCRA web site. CCRA Annual Meeting Wednesday May 23.</p> <p>Bicycle Coalition Spruce/Pine Bike Lane Meeting Wednesday April 4 6-7:30 Kimmel Center Education Center. CCRA has no opinion. SOSNA is opposed.</p> <p>2018 Garden Calendar: Decided Steering Committee meetings will be held on 2nd Thursdays of the month as before, given that meeting room is reserved for yoga on 1st Tuesdays. Next meeting would be Thursday, May 10.</p> <p>Call for Steering Committee Members Need Handbooks from Tom, Jane, Alan/Michelle, Carol, Laurie to present to Katie, Andy/Karen, Mary Lou, Mike.</p>	<p>Joan: Post on SRPCG facebook page.</p> <p>Steve: Update intro paragraph language on Garden Steering Committee web page.</p>

<p>Committee Reports</p>	<p>Plot Assignments: Laurie reported. There are now 51 names on the waiting list. In organizing work chore weeks Linda discovered a waitlist gardener and a lottery plot gardener with the same address, which is not permitted. Language is clear on this in both the bylaws and the guidelines and rules. After discussion, motion made and seconded to make no exception to the rule and offer them option to either stay on waiting list as a CCRA member or relinquish their lottery plot and refund \$65 lottery plot fee. Plot C-01 may come available May 1 due to move out of catchment area. Laurie has graciously agreed to help create a new process to make the new list manager job easier going forward, more accurate and with less emailing back-and-forth/duplication of effort and complication.</p> <p>Lillian reported payment and leases received for all wait list and lottery plots. New gardener orientation remaining April 7 8:30am. Orientation include encouraging new gardeners to ask advice of current gardeners and use resources on garden web site.</p> <p>Plot Use: No report.</p> <p>City Harvest: Linda reported 25 gardeners have volunteered to host a City Harvest plant so far, which is on par with previous years. Katie reported that the Jr. League, in keeping with their mission, will donate host cage tags and three small signs two for Linda to post on the two main City Harvest plots, and one for the garden entrance.</p> <p>Facilities: Mike presented a list of possible projects to tackle as the facilities chair. Among them: Shed, grape arbor, cistern cleaning schedule, boarder boards. Plumber turned on water, repaired drinking fountain, replaced washers on the two spigots, and recommended turning cistern valve GENTLY (Joan expect invoice for \$250-500). Suggested this would be another good opportunity Jr. League, to label the cistern valve itself instructing gardeners to BE GENTLE. Metal wagons stolen. Shop vac needed next spring.</p>	<p>Laurie: Circulating final 2018 Garden Plot Holder list as soon as it is confirmed. Call plot holders in question and explain. Clarify wording on "Obtaining a Plot" web site page and on welcome to waiting list letter.</p> <p>Laurie: Work to transfer list management to Barbara with Katie as secondary.</p> <p>Steve: Conduct work day orientation (unless someone else would like to take this).</p> <p>Katie and Linda: Agree to copy and specs.</p> <p>Joan: Order two wagons</p>
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	<p>Chores: 43 gardeners have committed to a chore week.</p> <p>Workday: Required spring workday is April 7, 9am-1pm. Gardeners report to Jerry, Andy, Joan.</p> <p>Parkside Plantings: Luke Vetry donating rose bushes, perennials, herbs.</p> <p>Website: Sally would like to relinquish web site responsibility. Discussed moving site to user friendly (eg WICS).</p> <p>Community/Children Events: Jacoba Zaring to organize Ladybug Release party.</p>	<p>Carol: Coordinate food. Jerry: Bring sign in sheet Linda: Bring weekly chore sheet. All: Make sure gardeners sign in and sign weekly chore list.</p> <p>Steve: Meet with Laurie and Sally to transfer responsibility to Steve and another SC member.</p> <p>Steve: Confirm with Jacoba by April 16 and send icontact announcement to all gardeners.</p>
	<p>Annual Meeting: 2018 Annual Meeting Minutes Draft approval. Okay to post on web site and bulletin board. Special meeting draft approval. Mike moved and Joan seconded. All approved.</p> <p>Next Steering Committee Thursday, May 10, 7pm.</p>	<p>Steve: Post 2018 Annual Meeting draft on bulletin board and send to Sally to post on web site. Post 2018 Special meeting minutes on web site.</p>

Approval by Steering Committee June 14, 2018 (May 10 meeting was canceled)