

**Schuylkill River Park Community Garden Steering Committee Meeting Minutes**

**Markward Recreation Center**

**Thursday, July 13 , 2017 7:00- 8:00 PM**

**Minutes Submitted by:** Steve Slaterbeck (H-6)

**Present:** Carol Eaton (E-7), Jerry Faich(I-1), Al Kelman(J-8), Michele Langer/Alan Cohen (C-7),Steve Slaterbeck (H-6), Laurie Taylor (E-4), Joan Wells (H-2), and Linda Zaimis

**Not Present:** Lillian Cohen (E-2), Jane Epstein (G-3), Tom McKeon (D-4), Jim Wells (J-7), and Barbara Halpern CCRA representative

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee September 14, 2017.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Responsible Party/ Timeline</b>
Call to order & Approval of Minutes	There were no further comments on the minutes for June. Motion to accept made and seconded.	Approved by unanimous vote. Steve will post June minutes on bulletin board and send to Sally to post on website.
Treasurer's Report	Joan reported. Expenses this period: \$218.87 R'house Hardware, \$154 PO Box, \$6.36 plants, \$261.11 reimbursement for label maker, labels and outdoor label tape, \$37.53 PHS refreshments, \$100 for reimbursement of Ladybug Release party refreshments and supplies. Revenue this period: \$105 from one final plot holder submitted. Garden fiscal year 2018 began July 1.	Joan working on spreadsheet for monthly reporting.
New Business	<b>One Riverside Construction:</b> Dranoff added more plantings near 25 <sup>th</sup> Street Erosion concern along north side of garden where Dranoff planted grass seed on One Riverside side of the fence.  Jerry reached an agreement with Intech who will happily pay for labor for bench repair/replacement in the garden if we pay for materials.  <b>CCRA:</b> No report.	Joan enlisting Bob Allen's help to get the sloped dirt along the north side of the garden removed/changed. The group suggested that Dranoff replace the sloped dirt with a flat gravel pathway to run between the wall and the out side of the fence.  Jerry following up to get estimate for cedar or pressure treated wood options.

<p>Committee Reports</p>	<p><b>Plot Assignments:</b> The outstanding lease and check received. Travis was unsure how to handle waiting list requests. Kyle Connor inquired about wait list status.</p> <p><b>Plot Use:</b> No benignly neglected plots reported. Icontact reminder was sent to weed pathways was sent.</p> <p><b>City Harvest:</b> Linda reported that 291 pounds of vegetables donated year to date. Lots of cucumbers this past month. Goal is to donate 1500 pounds this year.</p> <p><b>Facilities:</b> . Agreed no gardeners should be responsible for storing tools. Tools currently stored in gardener homes: Linda, corded circular saw; Carol, hedge trimmer; Ted Reed hedge trimmer. To reduce clutter in the shed, discussed storing infrequently used tools in a separate small horizontal tool shed on north side of compost bins. Tom purchased 3 clippers and sharpened 1 lopper. Jerry sanded, wood-filled, and painted the picnic table and benches.</p> <p><b>Chores:</b> No report.</p> <p><b>Workday:</b> Required summer work day is July 15. Carol circulated work day list. Additional chores: weeding CSX side of the fence, Parkside Planting maintenance and Belgian block placement. Gardeners who trimmed hedges on Saturday July 8 have satisfied their summer work day commitment. Great job! Carol sent thank you.</p> <p><b>Parkside Plantings:</b> Turns out Irrigation Systems, Inc. was contracted for additional work <i>after</i> original installation (done by Green Estates). According to James Mako in the Parks Dept, any changes or additions to a PP&amp;R system must be completed by the PP&amp;R maintenance contractor Green Estates/Bill Campion. So at our request Green Estates proposed 4 additional heads to cover the plantings along the north fence near 25<sup>th</sup> Street at a cost of \$870 (vs. 3 requested and proposed by IS for \$792).</p>	<p>Laurie to remind Travis that email to CCRA is the exclusive way to submit waiting list requests, and to forward requests to SRPCG email. Laurie to check CCRA roll for KC's name and follow up.</p> <p>Al to investigate small horizontal tool shed options and costs.</p> <p>Joan to follow up with Green Estates and coordinate the irrigation project. Volunteers may be needed to help move plants before the installation work commences. Joan enlisting Allison Ruhlon Miller to help ID plants for labeling.</p>
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	<p>Motion made, seconded, and unanimously approved to accept Green Estates proposal.          Additionally, only Green Estates has access to the box that controls the system. Jim Mako reported that there are several breaks in the system and the booster pump is not activating, and requested Green Estates to make repairs ASAP.</p> <p><b>Website:</b> Ongoing work to fix broken links and update needed.</p> <p><b>Community/Children Events:</b> No report.</p>	
<p>New Business</p>	<p><b>Next Steering Committee</b> Thursday August 10, 2017, 7pm. (That meeting was cancelled, next meeting Thursday, September 14, 2017)</p>	

Approval by Steering Committee September 14, 2017