

## Schuylkill River Park Community Garden (SRPCG) Steering Committee Meeting Minutes

**Location:** Hosted via ZOOM meeting

**Monday, July 13th, 2020 7:00- 8:00 PM**

**Minutes Submitted by:** Jesse Cohen (G-06)

**Present:** Cricket Brosius (D-4), Maja Bucan (J-9), Jesse Cohen (G-06), Jerry Faich (I-1), Mary Lou Gross (I-2), Mike Kihn (B-1), Katie Tremont (A-1), John Wagner (K-3), Gino Insana (A-2), Pat Rohlfing (G-1) Linda Zaimis (City Harvest Manager- non-voting member) and Susan Kahn (J-6) CCRA representative,

**Not Present:** Scott Farrington (C-5)

**Guest:** Steve Slaterbeck

Recorded by Jesse Cohen. Approved by the Steering Committee on **Monday, August 10, 2020.**

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	John volunteered to chair the meeting. Jesse volunteered to take minutes. There were no further comments on the meeting minutes from June. Motion to accept made and seconded. <b>Next scheduled meeting is Monday Aug 10. Note time change to 7pm instead of 7:15pm. Meetings are always held the 2<sup>nd</sup> Monday of the month</b>	<p><b>Jesse:</b> Send Steve June minutes approved at this meeting to upload to website</p> <p><b>Jesse:</b> Distribute July meeting minutes to SC for review</p> <p><b>Steve:</b> Post minutes on SRPCG website</p>
Treasurer's Report	<p><b>EXPENSE REPORT (Gino Insana: <a href="mailto:giovanni.insana@gmail.com">giovanni.insana@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>● Gino sent around the P&amp;L and this was reviewed during the meeting</li> <li>● Received the second quarter payment from CCRA for \$500</li> <li>● Gino will confirm the total account balance with Travis, and touch base with the church to try to roll over the deposit for next year's general meeting</li> </ul>	<p><b>All:</b> All reimbursement forms should be sent to Gino Insana (<a href="mailto:giovanni.insana@gmail.com">giovanni.insana@gmail.com</a>) and cc' the Steering Committee (<a href="mailto:steering@srpcg.org">steering@srpcg.org</a>). Gino will send reimbursement forms and receipts to Travis at CCRA (<a href="mailto:centercity@centercityresidents.org">centercity@centercityresidents.org</a>). <b>Please note:</b> CCRA office currently closed due to COVID-19 pandemic but Travis responding to emails.</p>
New Business	<p><b>WEBSITE MAINTENANCE- Steve Slaterbeck (<a href="mailto:slaterbeck@aol.com">slaterbeck@aol.com</a>)</b> if we send the minutes to him following the meetings he will continue to post those on the SRPCG website. Thank you to Steve!</p> <p><b>NEW GARDENER ORIENTATION (Lillian Cohen: <a href="mailto:lilliancohen@gmail.com">lilliancohen@gmail.com</a>)</b> No new report</p> <p><b>SHADED PLOTS (Maja Bucan: <a href="mailto:bucan@penmedicine.upenn.edu">bucan@penmedicine.upenn.edu</a>)</b> No new report</p>	<p>Steering committee thoughts on the cats in the garden: no feeding of cats during the spring and summer months – Jerry will draft a message and send out publicly.</p>

Committee Reports	<p>Lanternflies update: Jerry is coordinating with an exterminator</p> <p><b>PLOT ASSIGNMENTS (John Wagner: <a href="mailto:listmanager@srpcg.org">listmanager@srpcg.org</a>)</b></p> <ul style="list-style-type: none"> <li>• John reports 60 on waitlist.</li> </ul> <p><b>PLOT USE (Pat Rohlfing: <a href="mailto:rohlfing44@gmail.com">rohlfing44@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>• No active concerns regarding weeding, however maintaining clear paths has been noted as an issue</li> </ul> <p><b>CITY HARVEST (Linda Zaimis: <a href="mailto:linda.zaimis@gmail.com">linda.zaimis@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>● 169 lbs thus far</li> </ul> <p><b>FACILITIES (Mike Kihn: <a href="mailto:michaelakihn@gmail.com">michaelakihn@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>• 2 new scuffle hoes have been ordered</li> <li>• Hedge trimming is planned for Sat 7/18</li> <li>• 2 carts to be ordered</li> <li>• Another spotted lantern flies spraying planned</li> <li>• will make another order of pea stones 2-3 cubic yards ordered in time for the next work day</li> <li>• will buy new grill utensils</li> </ul> <p><b>WEEKLY CHORES (Mary Lou Gross: <a href="mailto:mlgross7037@gmail.com">mlgross7037@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>• Going well</li> </ul> <p><b>WORK DAY TASKS (Jerry Faich: <a href="mailto:gfaich@gmail.com">gfaich@gmail.com</a>)</b></p> <ul style="list-style-type: none"> <li>● Roughly 48 ppl showed for a successful workday for about 12 ppl/shift</li> <li>● Anyone who didn't make it will do a make up task</li> <li>● It may be better in the future to do signup for 2 sessions in the future regardless of social distancing rules, however if that were to happen, then we would want to do something all together during the overlapping time</li> </ul> <p><b>PARKSIDE PLANTINGS (May Lou Gross: <a href="mailto:mlgross7037@gmail.com">mlgross7037@gmail.com</a>, Scott Farrington <a href="mailto:scottfarrington@yahoo.com">scottfarrington@yahoo.com</a>, Joan Wells)</b></p> <ul style="list-style-type: none"> <li>• Water is on and has been mulched – looking good!</li> </ul> <p><b>COMMUNITY/CHILDREN'S EVENTS (Katie Tremont: <a href="mailto:katie@srpcg.org">katie@srpcg.org</a>)</b></p>	<p>Jerry will include in the email a reminder to all to keep plants trimmed within the confines of their plot</p> <p>Also Jerry will include in the email to ask for a pickup truck to move a piece of the fence that has deteriorated</p> <p>Susan to thank Parks and Recreation for doing the mulching and turning the water on behalf of CCRA</p>
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	<p>Will hold off on a community/children gathering event until after Covid</p> <p><b>COMMUNICATIONS – deferred discussion</b></p> <p><b>Website:</b> Steve says that currently things are going well with the website. He will continue to be the touchpoint for posting photos or documents to the website (i.e. the assigned chore list)</p> <p><b>Web-based archive:</b> Jesse and Katie working with Steve to upload to google docs</p> <p><b>Bulletin board:</b> Jerry will update</p> <p><b>Facebook:</b> Katie manages and posts updates/events</p>	
	<p><b>Next Steering Committee Monday, August 10, 2020 7:00pm.</b></p>	<ul style="list-style-type: none"> <li>• Jerry will lead the August meeting, Mike will lead the September meeting</li> <li>• Jesse will take minutes for the next meeting at least. <a href="mailto:../../../../tremontk/Downloads/steering@srpcg.org">../../../../tremontk/Downloads/steering@srpcg.org</a></li> </ul>

Approved by Steering Committee on **Monday, August 10, 2020.**