

**Schuylkill River Park Community Garden Steering Committee Meeting Minutes**

**Markward Recreation Center**

**Thursday, November 9 , 2017 7:00- 8:00 PM**

**Minutes Submitted by:** Steve Slaterbeck (H-6)

**Present:** Carol Eaton (E-7), Al Kelman(J-8), Michele Langer/Alan Cohen (C-7), Steve Slaterbeck (H-6), Laurie Taylor (E-4), Joan Wells (H-2), and Linda Zaimis(K-5)

**Not Present:** Lillian Cohen (E-2), Jerry Faich(I-1), Jim Wells (J-7), and Barbara Halpern CCRA representative

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee February 8, 2018.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Responsible Party/ Timeline</b>
Call to order & Approval of Minutes	There were no further comments on the minutes for October. Motion to accept made and seconded.	Approved by unanimous vote. Steve will post October minutes on bulletin board and send to Sally to post on website.
Treasurer's Report	Joan reported. Expenses this period: Bench materials (lumber and stain) \$2,120. Rittenhouse hardware \$73.95 for trash bags, twine, WD40. Stones for paths \$350. Name tags \$6.67. Plates, cups, etc. for work day \$14.75. Revenue this period: \$0.	Al volunteered to ask Judy to look into the transfer of the financials to QuickBooks.
New Business	<p><b>One Riverside:</b> Complaints of intrusive noise coming from outdoor TV, and of staff smoking at garden entrance. Smoking is banned in Fairmount Park.</p> <p><b>CCRA:</b> No report.</p> <p><b>2018 Garden Calendar:</b> Laurie proposed, and committee discussed 2018 meeting, clean up, and event dates.</p> <p><b>Call for Steering Committee members:</b> With Jim Wells and Alan Cohen/Michelle Langer rotating out, Jane Epstein and Tom Mckeon relinquishing their plots, and Carol stepping away from the committee for 2018, we continued discussing prospective replacements. Sue Davis and Sarah Hicks declined for now.</p> <p><b>Email Glitch:</b> Gardener Joel Beaver is reportedly not receiving ictact emails. Al suggested Joel check his spam folder.</p>	<p>Alan to email Sheila Sutton of Dranoff Properties.</p> <p>Laurie to email calendar draft to the committee for approval. Steve to email Jacoba regarding Lady Bug Release Party.</p> <p>Carol sending email invite to Mary Lou, Katie. Carol is having ongoing discussion with Andy and Karen.</p> <p>Laurie investigating.</p>

<p>Committee Reports</p>	<p><b>Plot Assignments:</b> Laurie reported. There are now 61 names on the waiting list, and 14 plots coming available, with 10 rotating out, and 4 relinquishing their leases. Carol sent email to gardeners rotating out.</p> <p><b>Plot Use:</b> Deadline for clearing plots for gardeners in their final season was October 31, unless they planted cold season crops, in which case deadline is December 31. Committee agreed to give a reprieve until December 1 to a gardener with no cold season crops, who is rotating out this year.</p> <p><b>City Harvest:</b> Linda reported 1326 pounds of vegetables donated year to date, exceeding previous record of 1107 pounds, and 2016 total of 981 pounds. Approaches ambitious goal of 1500 pounds! Received a thank you card from the Lutheran Church of the Holy Communion. Good Job Linda!</p> <p><b>Facilities:</b> John Bee of Parks and Rec, drained cistern and turned off the water in the garden. Linda reported that the lock missing from the tool shed at the end of the workday has not surfaced. Put new lock on shed. As backup, there is an old lock in the shed. Shop vac needed next spring.</p> <p><b>Chores:</b> With no more assigned chore weeks, gardeners continue to fill trash bags as they clear plots over the winter.</p> <p><b>Workday:</b> Required fall workday was November 4, 9am-1pm. There were 20 no-shows. Carol sent followed-up email with make-up options: Love Your Park on November 11, or Tree Tenders on November 18. 12 gardeners responded and committed.</p> <p><b>Parkside Plantings:</b> Wait list gardener Scott Farrington pruned plants, and also transplanted two large grasses, donated by Jerry Faich, to area adjacent to One Riverside. Anthony Stuempfig has graciously volunteered to prune figs in the spring, and to prune grape vines. All potted plants are pruned, and placed in homes for the winter.</p>	<p>Al to inspect plots and report back at our December 14 meeting.</p> <p>Joan following up with Murdoch in the spring for water fountain estimate.</p> <p>Steve volunteered to curb trash as needed.</p>
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	<p><b>Website:</b> Laurie reported that at this time we will maintain status quo on the website with Sally and Laurie maintaining, and working to fix broken links, update as needed, and back up content.</p> <p><b>Community/Children Events:</b> Ladybug Release Party tentatively scheduled for May 16, Annual Harvest Supper for August 26.</p>	
New Business	<p><b>Next Steering Committee</b> Thursday December 14, 2017, 7pm. Al made a motion to cancel December meeting. Committee will decide via email after we assess Lois' Dec/Jan to-do list.</p>	<p>Carol to locate and share Lois' to-do list so the group can make a final decision to move the next meeting to January 11.</p>

Approval by Steering Committee February 8, 2018